



PFIWESTERN.COM

EXCHANGE/RETURN FORM

Questions? Contact Customer Service
1-800-222-4734 Toll Free in U.S.A.
Email: pfiwestern@yahoo.com

Hours:
Monday-Friday
8:00 a.m. - 5:00 p.m.

STEP 1

Please indicate which you would prefer

___ Exchange ___ Refund

Complete as much information as possible (please print):

Invoice # _____

Customer Name _____

Address _____

Daytime Phone () _____

Email Address _____

Instructions:

- Complete STEPS 1-3 and return this form with your shipment
- Pack your shipment carefully in original carton, if possible
- Please send your return via pre-paid UPS or insured Parcel Post
 - C.O.D.s WILL NOT BE ACCEPTED. • DELIVERY CHARGES ARE NOT REFUNDABLE.

Please send all exchanges / returns to:

PFI Western Store
Attn. Internet Department
2816 S. Ingram Mill Road
Springfield, MO 65804

Method of Payment (Only if balance due on exchange):

___ Visa ___ Mastercard ___ American Express ___ Discover

Card Number _____

CVV# _____ Exp. Date _____

Authorized Signature _____

STEP 2 - I am returning the following item(s):

Qty	Item Number	Description	Size	Color	Price	Reason Code	Total

Reason Codes:

1: Too Large 2: Too Small 3: Too Long 4: Too Short 5: Wrong Color
6: Quality Issue 7: Defective (Explain Below) 8: Incorrect Item 9: Arrived Late 10: Not as shown or described
11: Other (Explain):

Damaged Merchandise: If shipment is damaged in transit, you should immediately notify the delivering carrier, saving all cartons and wrapping.

STEP 3 - I would like to exchange for the following item(s):

Qty	Item Number	Description	Size	Color	Price	Total

You can exchange or return any merchandise within 60 days of your purchase as long as it has not been worn.

If there is a credit or refund due, we will apply the refund or credit to the credit card account that the original order was placed with.

Exchange Total

Less Price of Returned Items

Balance Due (Credit/Refund)